

Development Plan Review Application

Town of Rolesville Planning Department | PO Box 250 | Rolesville, NC 27571 | 919-554-6517 | planning@rolesville.nc.gov

Planning Department Home Page: [Official Town Webpage](#)

PROJECT & PLAN INFORMATION:

<input type="checkbox"/> Preliminary Subdivision Plat (PSP) <input type="checkbox"/> Construction Infrastructure Drawings (CID)	<input type="checkbox"/> Site Development Plan (SDP) <input type="checkbox"/> Final Subdivision Plat (FSP)
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Submittal #: Original 2nd 3rd Other _____ OR Revision to Previously Approved (_____)

If a resubmittal, revisions to the plan must be clouded and a comment response letter must be provided for the resubmittal to be complete.

Legal Description (Book of Maps if platted, or Register of Deeds Bk/Pg if not):

Proposed Project Name:	Site Address:
PIN(s) or REID(s):	Site Area (in acres):
Associated Previous Case Number(s):	Current Use(s):
Zoning District(s):	Zoning and/or Watershed Overlay(s):
Proposed # of New Lots (Residential or Nonresidential):	Proposed Residential Dwelling Units; Proposed Residential Density:

Summary Description of Proposed Use / Project:

APPLICATION REQUIREMENTS

Application shall include the following documents by the submittal deadline to be considered complete and ready for review. Additional supporting documents may be requested by the Case Planner and/or may be provided by the applicant.

<input type="checkbox"/> Completed Application AND application checklist for that particular application type.	<input type="checkbox"/> Traffic Impact Analysis, ITE Traffic Generation Letter, or Letter/Email from Planning staff confirming one is <u>not</u> required
<input type="checkbox"/> <i>Note: INVOICE issued for the application fee payment during the completeness check or following application review.</i>	<input type="checkbox"/> FIRM panel, USGS, and Soil Survey Maps.as they may apply to project
<input type="checkbox"/> Completed Property Owner's Consent Form – one form per Property Owner (ie multiple property owners, multiple forms)	<input type="checkbox"/> Any approved/recorded Special Use Permits, Variances, etc.
<input type="checkbox"/> PDF (Flattened, < than 100KB) of any/all documents, plan sets, etc.	<input type="checkbox"/> Pre-Submittal meeting notes and date (if applicable).

Property Owner _____

Address _____ City/State/Zip _____

Phone _____ Email _____

Applicant (Business & Contact Name) _____

Address _____ City/State/Zip _____

Phone _____ Email _____

Engineer/Architect (Business & Contact Name) _____

Phone _____ Email _____

Registered Agent/Attorney (Business & Contact Name) _____

Phone _____ Email _____

Primary Point of Contact: Owner Applicant Engineer/Architect Registered Agent/Attorney