



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

**DATE:** April 10, 2025  
**COUNTY:** Wake  
**SUBJECT:** Encroachment Agreement  
E051-092-24-00303  
SR 1003  
Project Name

Mitchell Mill Road Investors, LLC  
105 Weston Estates Way  
Cary, NC 27513

Dear Sir or Madam,

An onsite investigation was completed on April 7, 2025 following a request for inspection concerning the subject project for the roadway improvements on SR 1003 (Rolesville Road). The investigation produced items, which fell short of NCDOT standards. They are as follows:

1. Seal all expansion joints in sidewalk and ADA ramps
2. Remove abandoned utility pole from ROW
3. Remove dry utility debris from utility strip
4. Replace broken sidewalk at appx station 28+00 LT
5. Seal weephole in structure 777
6. Clean out inside structures 777, 777A, 776, 775 and 774
7. Clean out gutter pan throughout project limits
8. Repair rutting adjacent sidewalk and within utility strip appx ST 37+00 LT
9. All thermoplastic pavement markings must be in place before warranty period begins
10. Remove silt fence and grade backslope appx station 37+00 RT to station 22+00 RT
11. Remove all conflicting striping from ST 21+00 to ST 24+00
12. Remove excess ABC/asphalt debris from ROW ST 31+00 RT to ST 33+00 RT
13. Return ditch to existing condition, removing driveway pipes at 1721 and grade to drain each direction
14. Grade all ditches to inverts of pipe and clean out driveway pipes
15. Roadway certification reports sealed by a Professional Engineer shall be submitted to the North Carolina Department of Transportation at 4009 District Drive, Raleigh, North Carolina, indicating the following:
  - \* Pavement thickness by type
  - \* Pavement density, core and/or test locations
  - \* Base thickness
  - \* Base density
  - \* Subgrade density to include proofroll
  - \* NCDOT certified technicians name and certification number

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DOH DISTRICT 1  
1575 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1575

*Telephone:* (919) 814-6115  
*Fax:* (919) 715-5778  
*Customer Service:* 1-877-368-4968

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
4009 DISTRICT DRIVE  
RALEIGH, NC 27607

This punch list will expire 60 days from the date of this letter. If the punch list has not been completed and the District Office notified within the 60 days, an additional punch list shall be required. Additional punch list items may be added at that time.

Once these items have been addressed, contact the District Office at (919) 814-6115 to schedule a walk-through.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Boulware", followed by a stylized "JPE" or similar initials.

Daniel T. Boulware, P.E.  
District Engineer

DTB/jlw  
cc: Town of Rolesville