



**Board of Commissioners
Regular Meeting**
January 7, 2025 – 6:30 P.M.
502 Southtown Circle, Rolesville, NC 27571

Present: Mayor Ronnie Currin
Mayor Pro Tem Sneed
Commissioner Dan Alston
Commissioner Michael Paul
Commissioner Paul Vilga
Parks & Recreation Director June Green
Town Attorney Dave Neill
Town Manager Eric Marsh
Town Clerk Christina Ynclan
Police Chief David Simmons
Planning Director Meredith Gruber

MINUTES

1. Call to Order

Mayor Currin called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

Mayor Currin led the Pledge of Allegiance.

3. Invocation

Commissioner Long gave the invocation.

Mayor Currin requested a moment of silence in remembrance concerning the recent loss of President Jimmy Carter.

4. Consideration of Agenda

Motioned by Commissioner Vilga to approve the agenda

Second by Commissioner Paul. Motion to approve carried by unanimous vote.

5. Public Comment

Individuals wishing to speak during the Public Invited to be Heard proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

Betty Freeman, 525 Averette Road, Rolesville. The resident gave a public comment concerning her issues with the police department and a car accident she was involved in that took place last year. She stated that the officer placed her as the driver at fault, made a prejudicial comment she did not like, additionally she stated the accident report had an error with the location of the accident. The resident stated that the police did not appear to enforce the law when she called to report a parking issue in the Food Lion parking lot.

George Garcia, 525 Averette Road, Rolesville. The resident gave a public comment concerning an account of a car accident that the police assigned him as the driver at fault. He also states that the other driver did not have insurance coverage, and the police officer did not investigate if the other driver's insurance was valid.

6. Consideration of the Consent Agenda

Motion by Commissioner Alston to approve the agenda with the removal of Consideration of Comprehensive Plan Steering Committee, second by Commissioner Paul, carried by unanimous vote.

6.a. Minutes of December 3, 2024 - Regular Meeting

6.b. ABC Commission Designation Resolution (R-2025-01)

~~6.c. Consideration of Comprehensive Plan Steering Committee Members~~

6.d. Wake County Transit Plan Update

7. Town Board Liaison Reports

Commissioner Alston – Veterans

- The Military Anniversaries and Events going on during the month of December:
- The American Legion Raleigh Post One held an event marking an inaugural flag raising ceremony at their new post location (December 19, 2024)
- The Wake County Chapter One DAV Outreach provided a Christmas Food Giveaway that was sponsored by Food Lion (December 21, 2024).
- The Wake County Chapter One DAVA is hosting a Casino Night Fundraiser at the Elks Lodge, located at 5528 Lead Mine Road, Raleigh (January 11, 2025).
- The Joel Fund has started offering creative art classes listed on the website www.thejoelfund.org. Registration is now open.
- The Coffee Connections meet at monthly at 822 S. White Street, Wake Forest (January 22, 2025).

Commissioner Long – Public Safety

Rolesville Police Department Update:

- The Administrative Specialist position application process closed. There was a total of 125 applications submitted. The interviews are scheduled for Friday January 10th.
- A Criminal Justice intern from East Carolina University is going to start on January 13th.

Rolesville Fire Department Update:

- The Department is wrapping up the FY26 budget with Wake County. The

department is hosting the annual appreciation dinner this Saturday at 6p.m. We are keeping a close eye on the weather hopefully we will not have to postpone this dinner.

- The Firefighters started a new schedule on 12/29/24. They work 48 hrs. on and have 96 hrs. off.
- Unification discussions are still moving forward in a positive manner set to transition during the month of July.

Commissioner Paul – Senior Citizens

- The Senior Advisory Committee had a meeting on December 17, 2024, and will meet next week. A guest speaker attending the meeting will cover an update of the new Senior Center.
- A report on the new Senior Center proposal will be provided in next month's meeting. There will be four proposals to present to the Board.
- Visit the town website for any upcoming events and updates.

<https://www.rolesvillenc.gov/community-resources/senior-community>

Mayor Pro Tem Sneed – Planning Board

- There was no meeting held in December. Mayor Pro Tem wanted to discuss the item that was pulled from the agenda concerning the Consideration of Comprehensive Plan Steering Committee by allowing Planning Director Meredith Gruber an opportunity to speak in detail about the applicants and the people selected by the staff to fill the openings.
- Jan 27th is the next scheduled meeting with LDO updates, and the updates will be presented to the Board for review.

Commissioner Vilga – Parks & Recreation Advisory Board

- Appreciation Staff Luncheon was held on December 18, 2024.
- Mill Bridge Park revision update is there were five bids received for remodeling the Amphitheater structure.
- The Farm entrance is almost complete.
- The Shred Event is coming up on January 26, 2025.
- The Holiday Ham Giveaway was a successful event held in December 2024.

8. Communication from Town Staff

Parks & Recreation (P & R) Director June Green

- Director Green provided an update on the following special events from 2024.
- Fall Funfest numbers were down due to the State Fair also taking place at the same time, the P & R Department will move this event to November 1· 2025

- Veterans' Day Program,
- The 1st Tree lighting in December was a success
- The P & R department participated in the holiday food giveaway in December.
- The town is sponsoring a Shred Event on January 25th from 10 a.m. -1 p.m. at Redford Place and is partnering with Civic.
- Rec Day will be returning this year. The Athlete parade will take place on the ballfield, along with food trucks available.
- National Autism Month (April) P & R will be accepting donations for those interested in placing handprints on patrol cars. National Autism Day is April 2nd, make sure to wear blue on this day.
- Registration for Zumba, line dancing, yoga and youth dance classes, weeklong spring break camp is now on the website www.rolesvillenc.gov
- Seniors update on the Casino trip in December was a success and plans are in the works for another trip this year.
- The Farm Park naming entry had over 200 names. Rolesville Farmstead Park is the recommended name and will soon send more information to the board.
- The Farm Phase 1B is in the works,
- The Mill Bridge Nature Park bids will be submitted to the Board for the next work session meeting in January or February.

The Board wanted to give their appreciation to Director Green for his work in the Parks and Recreation Department.

[Public Works Director - Isaac Poelman](#)

- The public Works Department Leaf truck is now up and running providing services on yard waste. This will also include the removal of Christmas trees for the residents.
- The 2025 Waste calendar is now available online.
- The department is preparing for the upcoming inclement weather.

9. [Other Business](#)

Mayor Currin opened the business meeting to discuss the item that was pulled from the agenda, The Comprehensive Plan Steering Committee Members as a request by Mayor Pro Tem Sneed at 7:13 p.m.

Mayor Pro Tem Sneed requested that Planning Director Meredith Gruber provide additional information on the Comprehensive Steering Committee Plan Members. Director Gruber provided the information as requested to meet the Boards satisfaction.

Mayor Pro Tem Sneed made a motion to approve the list of five applicants for the Comprehensive Plan Steering Committee Members, second by Commissioner Alston, and carried by a unanimous vote.

Planning Board – Mayor Pro Tem Sneed gave a report status on the applicants that were recommended as members of the Planning Board.

Commissioner Long made a motion that the names provided be accepted as part of the Planning Board, seconded by Mayor Pro Tem Sneed, carried unanimously.

Parks & Recreation Advisory Board – Commissioner Vilga gave a report status on the applicants that were recommended as members of the Parks & Recreation Advisory Board.

Commissioner Vilga made a motion to reappoint Dr. Al-Hooray and elect a new appointment, Joanie Lanterman as members of the Parks & Recreation Advisory Board, second by Mayor Pro Tem Sneed, carried unanimously.

10. [New Business](#)

[Hearings Opened at 7:22 p.m.](#)

10.a. [Legislative Hearing: TA-24-02 – Building Height Requirements](#)

Planning Director Meredith Gruber provided a staff introduction and overview of the application under legislative hearing(s). In addition, Ms. Gruber provided a presentation on the proposed Building Height Requirements. The Planning Department is recommending approval of the application.

Mayor opened the Legislative Hearing on TA-24-02 -Building Height Requirements at 7:22 p.m.

COMMENTS FROM THE PUBLIC

- Robert Shaar of 924 Evening Snow Street. The applicant stated that the building height 42-foot increase will have a favorable impact on the Pine Glo project and not having the height increase will possibly put an end to the project.

Motion to approve as presented by Commissioner Vilga, seconded by Mayor Pro Tem Sneed, carried unanimously at 7:45pm.

10.b. [Legislative Hearing: TA-24-03 – Tree Ordinance Applicability](#)

Planning Director Meredith Gruber gave a provided a staff introduction and an overview presentation on this application under the legislative hearing(s). The Planning Board is recommending approval of the application

Mayor opened the Legislative Hearing on TA-24-03 – Tree Ordinance Applicability at 7:45 p.m.

COMMENTS FROM THE PUBLIC

There being no one to speak, Mayor Currin closed the legislative hearing at 7:45 p.m.

Motion to approve as presented by Commissioner Long, seconded by Commissioner Vilga, carried unanimously.

Time 7:46 p.m.

10.c. [Evidentiary Hearing: Alternative Parking Plan – 414 South Main Street](#)

Planning Director Meredith Gruber gave a provided a staff introduction and overview of the applicant under legislative hearing(s). Applicant and Property Owner of 414 S. Main St. SDP-24-05, Property Owner and Developer, Optimal Glo LLC Engineer and Applicant Contact, FLM Engineering, Jon Frazier. The applicant is seeking an Alternative Parking Plan to provide 158 parking spaces in lieu of 222 parking spaces, a 29% reduction on the minimum parking requirement. In addition. Ms. Gruber provided a list of Alternative Parking Plan Review Standards listing 1-10 key points. The Planning Board is recommending approval of the application.

Mayor Currin opened the Evidentiary Hearing: Alternative Parking Plan at 7:55 p.m. Town Attorney Dave Neill provided legal provisions statements. Town Clerk Christina Ynclan administered Oaths to the following applicants in order to provide comments from the public.

COMMENTS FROM THE PUBLIC

- Jon Frazier at 8957 Harvest Oaks Drive, Suite 205, Raleigh. Mr. Frazier presented the Alternative Parking Plan study and reviewed the standards for the site plan presentation to the Board.
- Robert Shaar, 924 Evening Snow Street, Rolesville. Mr. Shaar provided information on the specific use and purpose of the project which is to be used as a youth-based

development training center. The local and professional Hockey League is supporting this project for junior youth development training specifically for the Rolesville location. Training will take place during the week from 6-9 p.m. and then on the weekends. This is also for the same training timeframe with the basketball team. The majority training focus is on the weekends.

- Joshua Reinke at 418 S. Dawson Street, Raleigh. Mr. Reinke is the engineer responsible for the parking analysis and provided essential details regarding adequate alternative parking options. The parking study takes a cautious approach, ensuring a thorough review for optimal outcomes.

Motion to approve Alternative Parking Plan by Commissioner Vilga, seconded by Commissioner Long, carried unanimously at 8:37p.m.

[End of Hearings](#)

11. Communications

Town Attorney:

Nothing to report.

Town Manager Eric Marsh

- Town Manager Eric Marsh introduced the new Assistant Town Manager Steve Pearson. Mr. Pearson introduced himself to the Board and provided a summary of his career and he is looking forward to working with The Town of Rolesville.
- Town Manager Eric Marsh discussed The Mill Bridge Amphitheater update and the upcoming environmental inspections. There is a focus on using the grant money awarded for the project which is scheduled for completion by The Juneteenth Celebration.
- The Main St. Project update covered the waterline revised storm drain to start this week through the next two weeks. The goal is that the timeframe of completion should take place sooner than expected and the intersection should be opened as soon as possible. The pricing for the materials and procurement is still in the works. The current update on the fuel tank issue is that it has been removed safely. The soil was tested around the fuel tank location and the Town of Rolesville is still waiting for the results. The sewer line relocation is taking place around the Wall Brook section. Please subscribe to the Town of Rolesville News Blast for any updates.
- The Rolesville High School Girls Basketball team will have a televised game on January 10, 2025, playing against Wake Forest Wolverines. The Lady Rams Girls Basketball team is the Defending State Champions this season and Town Manager Eric Marsh wanted to commend the team and coaches.

The Town Clerk Christina Ynclan

- Town Clerk made a recommendation for the Town Board to consider revising the monthly Liaison Report schedule instead become a Bi-Monthly Liaison Report. The request of the Board is consider revising the schedule to alternate the Commissioners every other month to reflect the same alternating schedule as the Town Directors alternate Report. There will be a newly revised Liaison Report schedule for the Board to review for further discussion in next month's meeting.

Town Board

- Mayor Currin wanted to relay a few key items.
The Legislative Brunch will be held on January 17, 2025, to include the Board of Commissioners and Congresswoman Deborah Ross.
- This Mayor's last podcast show will be held on Thursday, January 9, 2025. Mayor Currin will have a new production show starting next month with special guests so be sure to stay tuned for more information or visit the website www.rolesvillenc.gov .

12. Mayor Currin Adjourn the meeting without any opposition at 8:58 p.m.

The Town of Rolesville will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (919) 556-3506 by noon on Thursday prior to the meeting to make arrangements.