



Agenda
Parks & Recreation Advisory Board
September 25, 2024
7:00 PM
Frank Eagles Meeting Room – Town Hall

ITEM	AGENDA TOPIC
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| 1. | Call to Order |
| 2. | Approval of August 28, 2024, Parks & Recreation Advisory Board Meeting Minutes |
| 3. | Old Business <ul style="list-style-type: none">a. Staff Reportsb. Rolesville Tree Board |
| 4. | Other Business |
| 5. | Adjourn |



Minutes
Parks & Recreation Advisory Board Meeting
August 28, 2024
7:00 PM
Frank Eagles Meeting Room Town Hall

PRESENT: Mr. Kevin Mazur, Chair
Mr. Richard Armant, Member
Mr. Clay Campbell, Member
Mr. Aaron Gauger, Member
Mr. Lukas Marquardt, Member
Dr. Mothanna Al-Hoory, Vice Chair

Ms. Judy Siwy, Member
Commissioner Paul Vilga
June Greene, Parks & Recreation Director
Eddie Henderson, Project & Facilities Coordinator
Brett Garrett, Athletic Program Coordinator
Nara Stevens, Parks & Recreation Administrative Support Specialist

1. **CALL TO ORDER**

Chair Mazur called the meeting to order at 7:01 pm.

2. **APPROVAL of June 26, 2024, Parks & Recreation Advisory Board Meeting Minutes**

The motion to approve the minutes of June 26, 2024, was carried with a unanimous vote, 7 voted aye, 0 voted nay

3. **OLD BUSINESS**

a. **Staff Reports:**

- i. Athletics – Participation numbers for Fall sports was reviewed. There are a total of 623 participants. Looking to bring back All Stars next Spring to increase participation numbers. Brett was introduced to the board and discussed his background.
- ii. Cultural Programming – Tina is beginning to get larger participation numbers in the Zumba, Line Dancing and Arts & Crafts classes. The Summer Camp program was a huge success and full every week. The 1st annual Golden Years Expo event was also a huge success. The total number of participants was 53 with 25 of those being from Rolesville. The event will likely need to be moved next year. Major Currin and Commissioner Paul were in attendance and spoke to the crowd. June is working with Rolesville Baptist Church on using their space for pickleball courts.
- iii. Special Events – Another successful Blood Drive was held on July 12, 2024. Music at Mill Bridge was also successful throughout the summer. Looking into holding the event once a month rather twice a month to secure a better and more experienced band. The 4th of July event was a smash with over 10k people attending. Will likely have to move the event in the next several years to accommodate the growth.
- iv. Parks & Facilities – Eddie explained that renovations at Main Street Park restrooms are now complete. A step stool was installed on the left side sink in the women's room to give children easier accessibility to the sink. The sink on the right does not have a stool so it can be ADA compliant. New LED lights were installed in the parking lot at Redford Place Park. Working with Public Works to renovate both the outfield and infield at Redford with a new piece of equipment as well as purchase an aerator. Public Works is now fully staffed with full time staff. Cardinal Civil Contracting won the bid for the construction on the road for the Farm. Work is expected to begin within the next few weeks. Bids for the Granite Acres bridge and greenway will begin late Winter

or early Spring.

b. **Rolesville Tree Board:**

June reviewed the guidelines suggested to compose the subcommittee. The guidelines do state that a member can be an individual with a vested interest in the community's environmental well-being. However, Dr. Al-Hoory feels strongly all members should be comprised of Rolesville residents only. June explained that wording will allow the subcommittee to have more options. If an arborist wanted to join the committee, but wasn't a Rolesville resident, the subcommittee may lose out on an invaluable asset. June asked the members to review this document for the next meeting and be prepared to vote on it then.

4. **NEW BUSINESS**

a. **Merrit Property:**

Eddie summarized this project to the board, which involves a 500+ unit age restricted community. Still trying to work with the developer on where the greenways would be. There is no land set aside South of 401 where a park could be built. The P&R department is asking the board whether they think it's a good idea to ask the developer for land for a park. Dr. Al-Hoory feels a park in this community could cause a problem for the residents. With Rolesville High School across the street, the students may begin hanging out in the park. Ms. Siwy made a motion to ask the developer to add a park and Mr. Campbell 2nd the motion. Motion passed unanimously.

b. **Recreational Trails Program Grant:**

Three companies are interested in submitting a bid on the Granite Acres Greenway Connection project. Parks and Recreation staff would like to apply for the Recreational Trails Program Grant, which awards up to \$100k in matching funds. June and Eddie wanted to inform PARAB of what they would like to apply for and see if any of the board members had questions. Mr. Campbell made a motion to support staff applying for this grant for this greenway project. Mr. Armant 2nd the motion. Motion passed unanimously.

5. **OTHER BUSINESS**

Funds for the Main Street Park earmark have finally been received and staff are actively planning on how to implement all of these improvements. Rolesville received the Parks Accessibility grant for the amphitheater project at Mill Bridge Nature Park. The unveiling of the Historical Marker for George Taylor will occur on Saturday, September 7, 2024. Dr. Al-Hoory feels strongly that the members of the board do not interact on a more personal level with each other. He feels the members should spend time outside of the monthly PARAB meetings getting to know each other. Whether they meet up every few months outside of the Town Hall or arrive early to the PARAB meetings to have coffee and talk. He thinks the board can do a better job on this.

6. **ADJOURN**

No further business needing to be discussed, Chair Mazur adjourned the meeting at 8:23 p.m. The next meeting will be held at 7:00pm on Wednesday, September 25, 2024.

Parks and Recreation Director: June Greene
Administrative Support Specialist: Nara Stevens
Athletic Program Coordinator: Mark Pittman
Athletic Program Coordinator: Brett Garrett
Cultural Program Coordinator: Tina White
Parks Superintendent: Eddie Henderson
Special Event Coordinator: Kristen Stafford



Athletic Programs Update

- **Upcoming:**
 - Fall Baseball/Softball practices begin August 5, 2024.
 - Fall Soccer practices begin August 5, 2024.
 - Fall Flag Football practices begin August 12, 2024.
- **Fall Baseball/Softball:**
 - Currently registered: 228
 - Totals Teams: 20 total Teams
- **Fall Flag Football:**
 - Currently registered: 109
 - Totals Teams: 13 total teams
- **Fall Soccer:**
 - Currently 270 registered.
 - 27 total teams.

- **2024 Fall Registration Athletic Numbers (as of 7/10/2024):**

Sport	Residents	Non-Residents	Total
Fall Soccer	150 (55%)	120 (44%)	270
Fall Baseball/Softball	123 (48%)	105 (52%)	228
Fall Flag Football	62(51%)	47 (49%)	109
TOTAL	335 (58%)	272 (41%)	607

Special Events & Rentals Update

- **Facility & Shelter Rentals (May 2024)**

Space	Residents	Non-Residents	Total Rentals	Gross Profit
Amphitheater	0	0	0	\$ 0
Community Center	1	2	3	\$ 1516
Gazebo	0	0	0	\$ 0
Shelter A	8	0	8	\$ 160
Shelter B	2	0	2	\$ 375
Shelter C	6	2	8	\$ 135
Shelter D	3	0	3	\$ 480
Redford Place Park Shelter	0	0	0	\$ 0

TOTAL	20(83%)	4 (17%)	24	\$2666
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• **May 2024**

Events	Date/Time	Residents	Non-Residents	Attendance
Litter Sweep	Saturday, June 8, 2024 9:00 AM	9 volunteers and 10 bags of trash picked up		
Blood Drive	N/A			
Memorial Mile	Monday, May 27, 2024 11:00 AM	Estimated Attendance 34		
Music at Mill Bridge	Rain-Out			
TOTAL ATTENDANCE		-	-	43

• **2024 Special Event Sponsors**

- Platinum Level
- Gold Level
- Silver Level
- Bronze Level
- Rolesville 4th
- Juneteenth Celebration

• **2nd Quarter 2024 Special Events**



June 2024

- Trail Art
- June 1st - June 30th
- Music at Mill Bridge
- June 1st
- Rolesville Freedom at the Park, Juneteenth Celebration
- June 15th



July 2024

- Rolesville 4th
- July 4th
- Blood Drive
- July 12th



August 2024

- Litter Sweep
- August 10
- Movies at the Middle
- August 16
- National Senior Citizen Day
- August 19

Cultural Programs Update

• **Enrollment (June 2024):**

Program	Residents	Non-Residents	Total
Bingo (6/12/24)	0	4	4
Bingo (6/26/24)	3	2	5
Summer Camp Week 1	21	3	24
Summer Camp Week 2	22	2	24
Line Dancing Bundle	2	4	6
Line Dancing July 11 th (Drop In)	4	7	11

Line Dancing July 25 th (Drop In)	5	15	20
Art & Soul Sisters – Canvas Art Class	0	5	5
TOTAL	57(58%)	42(42%)	99

- **Upcoming Offerings in June 2024:**
 - Bingo
 - Line Dancing
 - Summer Camp Week 3
 - Summer Camp Week 4
 - Summer Camp Week 5
 - Summer Camp Week 6

Project & Facilities Updates

- The Town will be receiving over \$400,000 in grant money from the federal government for a renovation and repair work project at Main Street Park. Staff have been busy working to gather quotes and schedule out the smaller projects that make up this larger project.
- The Town has finally received approval for the Farm entrance from NCDOT and the project is current put out to bid. Once we have selected a company, the notice to proceed will occur in early summer and construction can start later this summer. A prebid meeting happened on June 25 with 4 companies in attendance. The Town is scheduled to award the contract by July 28. A pre-construction meeting and notice to proceed are scheduled for August 25.
- The Town Attorney has made the Town aware that we should be in control of both easements by the end of August 2024. Staff are now working with Withers Ravenel to get the bid documents ready and posted so that when we have full control of the site, we can go ahead and start construction of the greenway shortly afterwards.
- Staff is currently reviewing final construction documents for the Mill Bridge Nature Park Amphitheater renovations and working with Bolton and Menk to prepare bid documents so that this project can be posted in the near future.
- Staff has started to schedule maintenance projects for the coming months: top dressing the athletic fields on 7/18, invasive plant removals for September and October, electrical work at Redford Place Park in August/September, painting projects at Town Hall in August/September, and weed treatments for the athletic fields for this fall and next spring.