



Agenda
Parks & Recreation Advisory Board
August 28, 2024
7:00 PM
Frank Eagles Meeting Room – Town Hall

ITEM	AGENDA TOPIC
-------------	---------------------

- | | |
|----|------------------------------------------------------------------------------------------------------------------------------|
| 1. | Call to Order |
| 2. | Approval of June 26, 2024, Parks & Recreation Advisory Board Meeting Minutes |
| 3. | Old Business <ul style="list-style-type: none">a. Staff Reportsb. Rolesville Tree Board |
| 4. | New Business <ul style="list-style-type: none">a. Merrit Propertyb. Recreational Trails Program Grant |
| 5. | Other Business |
| 6. | Adjourn |



Minutes
Parks & Recreation Advisory Board Meeting
June 26, 2024
7:00 PM
Frank Eagles Meeting Room - Town Hall

PRESENT: Mr. Aaron Gauger, Member
Mr. Clay Campbell, Member
Ms. Judy Siwy, Member
Mr. Lukas Marquardt, Member
Mr. Richard Armant, Member
Commissioner Paul Vilga
June Greene, Parks & Recreation Director
Eddie Henderson, Project & Facilities Coordinator

ABSENT: Dr. Mothanna Al-Hoory - Member, Kevin Mazur - Chair, Nara Stevens, Parks & Recreation Administrative Support Specialist

1. **CALL TO ORDER**

Member Aaron Gauger called the meeting to order at 7:03 pm.

2. **APPROVAL of May 22, 2024, Parks & Recreation Advisory Board Meeting Minutes**

Motion to approve the minutes of the May 22, 2024, meeting was carried with a unanimous vote, 5 voted aye, 0 voted nay.

3. **OLD BUSINESS**

a. **Staff Reports:**

- i. Athletics – June spoke about how we are now done with the spring season and that everything went well. There were some minor issues with a team from another town, but our staff handled that well. We now have 70' bases on Fields A and B so we can play regulation games. June would like to offer all-stars starting next spring. One parent was pushing back on why we didn't do it this season, but June explained that we missed the deadline. Soccer spring season went well too. June spoke about registration numbers for fall Soccer and Baseball/Softball.
- ii. Cultural Programming – June spoke about the new line dancing class. We had 15 people for the first class and 26 at the second game which was last night. Tina is currently completely focused on Summer Camp. Our bingo program continues to do well, and we continue to have good turnout. Senior programming is held on the first and third Wednesday of each month. We're also getting ready for the Senior Expo in August.
- iii. Special Events – June spoke about the Memorial Mile event; 32 people attended. Over 15 people signed up for our most recent litter sweep as well. We held our first Freedom in the Park event and over 100 people attended. June asked for input on how to get a more diverse group of attendees at the Juneteenth event. He discussed how the event went and that it was very hot. Next year, the plan is to hold the event later in the afternoon. Aaron worked the event and gave his thoughts on how the event went. Discussion on how to increase inclusivity and attendance moving forward. Discussed marketing the event more as a Freedom in the Park event rather than focus on the term Juneteenth since it's a potential "trigger" word for some people. Clay mentioned that a media article about the event could help. Commissioner Viga mentioned having road signage up. Judy brought up that 100 people is not a bad turnout for an

- inaugural event.
- iv. Other – June mentioned that the new hire for athletic coordinator will be starting soon. He then spoke about the new budget for FY25-26, which includes \$12 million for the Farm Park development. June is in talks with different organizations regarding partnerships to help speed up development of the Farm. He also spoke about the Rolesville 4th event details and asked all members to attend the event.
 - v. Parks & Facilities – Eddie stated that the Farm Entrance Prebid meeting was June 25, 2024, and the bidding process is moving along. Eddie also stated how he's been assisting with multiple Special Events programming. He also mentioned he's been helping several other departments in various capacities including the Planning and Public Works departments.

4. **NEW BUSINESS**

- a. 414 S. Main (Pine Glo Building) – Eddie discussed the plans for this building. It will be torn down and a new multipurpose building with over 49,000 square feet of indoor recreation space is planned. Recreational activities such as basketball, hockey, boxing and a rock warrior course are included. Eddie spoke about the P&R departments plan to speak with the developer about their plans, as well as our plans for the Farm Park. Lucas mentioned that roller hockey is great for little kids, it may be great a new pilot program
- b. Discussion of the Carolina Legacy Volleyball Club and how much of a benefit it is to the town. One member mentioned that they were even playing outdoors in the heat the other day. June spoke about how he met with them last Friday and discussed a potential partnership. June explained that their youth league is expensive and that he was thinking of renting courts during the off season for an adult volleyball league. June wants something more structured and doesn't want to compete with their youth league. June wants to get a price to rent both from them and the Baptist church and is working on this now.

5. **OTHER BUSINESS**

June confirmed the fiscal year ends on June 30, 2024. The new budget will begin July 1, 2024. The Parks and Recreation staff are getting ready to take things to a whole new level. June finished the other business by giving PARAB members each a shirt embroidered with Parks and Recreation Advisory Board.

6. **ADJOURN**

No further business needing to be discussed, Aaron Gauger adjourned the meeting at 7:52pm. There will not be a meeting in July and August 28th will be the next meeting.



Memorandum

To: Parks and Recreation Advisory Board
CC: June Greene
From: Eddie Henderson
Date: 8/23/24
Re: Merritt Property – Potential Park

Developers are currently looking at 4 properties south of Louisburg Road (401) adjacent to The Point development, which is currently under construction, to build 546 residential units – a mix of single-family dwellings and townhomes. This development project was first brought to PARAB in February of 2024 and a recommendation was made to add greenways that connect to the Point and properties to the south in accordance with the Town's 2022 Greenway Plan.

In recent staff meetings reviewing the new concept plan for this development, staff noticed that a good potential park location in the northeast corner of this property; 5-6 acres in size. Staff would like to get PARAB's thoughts on whether or not this would be a good potential park location.

Suggested motion: I make a recommendation to ask the developer to consider giving the Town these 5-6 acres of land as a future public park.

This review is under the LDO.

Links:

[Project Page](#)

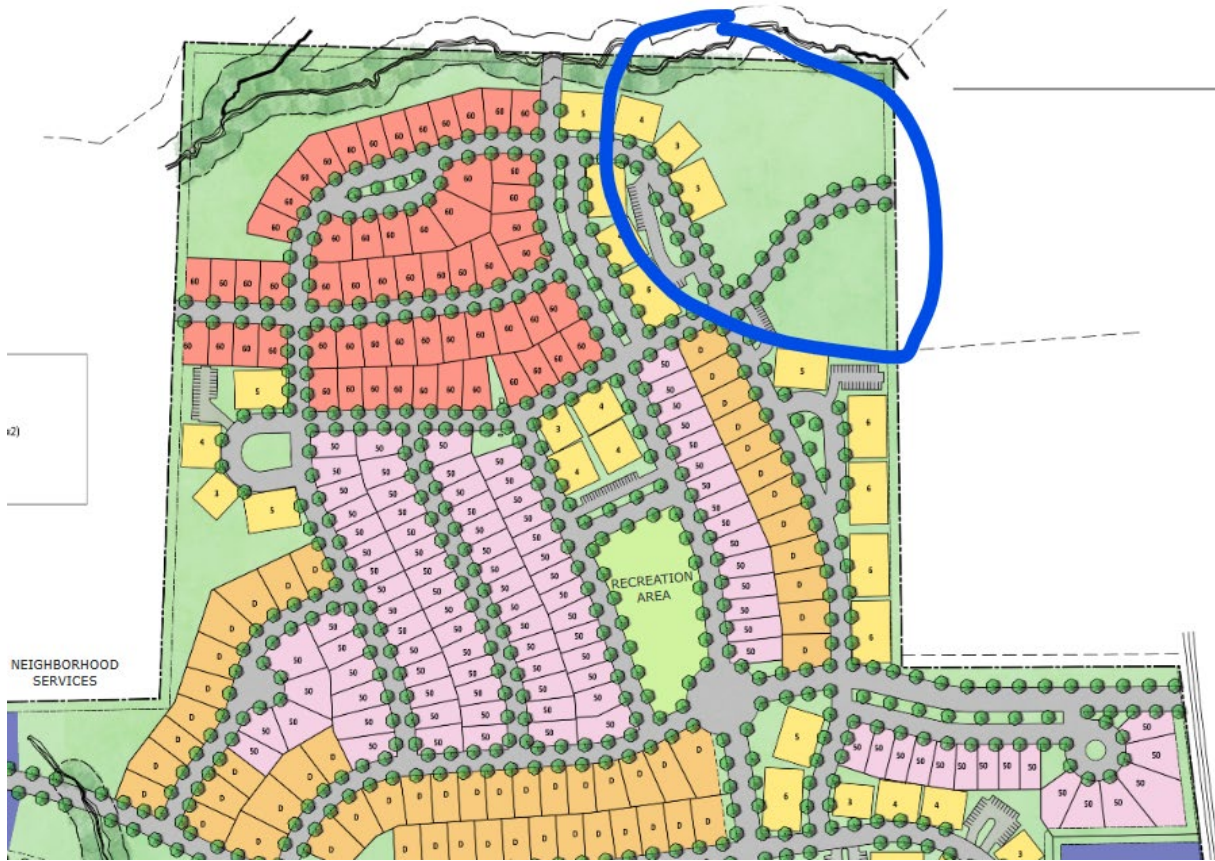
[Plans](#)

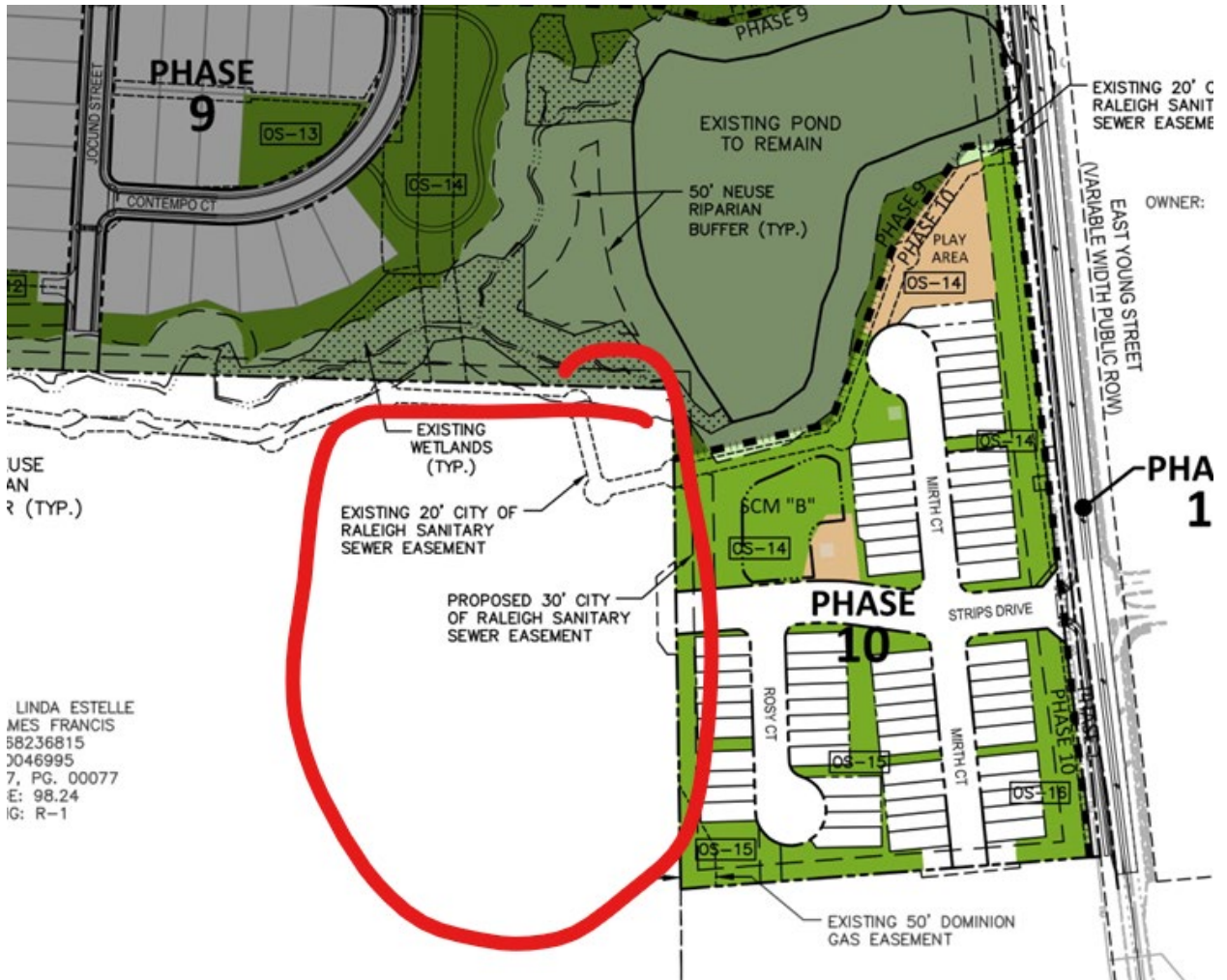
[Town of Rolesville Greenway Plan](#)

[Town of Rolesville Bike Plan](#)

[Full LDO](#)

[LDO - Section 6.2 - Open Space, Buffering, Compatibility, Landscaping, and Trees](#)





Article I: Name

The official name of this subcommittee shall be the **Rolesville Tree Board** (hereinafter referred to as the "Tree Board").

Article II: Purpose and Mission

The Tree Board is established as a subcommittee of the Parks and Recreation Advisory Board to enhance the urban forest of Rolesville through the planting, care, and preservation of trees. The mission of the Tree Board is to promote the ecological, aesthetic, and economic benefits of trees, and to engage the community in environmental stewardship through tree-related initiatives.

Article III: Objectives

The objectives of the Tree Board include, but are not limited to:

1. **Advisory Role:** Provide recommendations to the Parks and Recreation Advisory Board and Town officials on policies and initiatives related to tree planting, care, and preservation.
 2. **Community Engagement:** Organize and promote events such as tree planting days, educational workshops, and awareness campaigns to engage the community in tree conservation efforts.
 3. **Tree Inventory and Canopy Expansion:** Conduct or support tree inventories and develop strategies to increase tree canopy coverage in public and private spaces.
 4. **Education and Advocacy:** Educate the public on the benefits of trees and advocate for the protection and expansion of Rolesville's urban forest.
 5. **Partnerships:** Collaborate with local schools, businesses, environmental organizations, and citizens to promote the planting and maintenance of trees.
-

Article IV: Membership

1. **Composition:**
 - The Tree Board shall consist of a minimum of five (5) members and a maximum of nine (9) members, including a Chairperson and a Secretary.
 - Members shall be residents of Rolesville or individuals with a vested interest in the community's environmental well-being.
 - At least one member shall be a representative from the Parks and Recreation Advisory Board
 - At least one member shall be a staff member of the Parks and Recreation, Planning and Public Works Departments. Each staff member will attend the meetings and serve as liaisons and represent their perspective departments.
2. **Appointment:**
 - Members shall be appointed by the Parks and Recreation Advisory Board.
 - Appointments shall be for a term of four (4) years, with the option for reappointment.
3. **Officers:**
 - The Tree Board shall elect a Chairperson and a Secretary from its members annually.
 - The Chairperson shall preside over meetings, and the Secretary shall keep minutes and records of the Tree Board's activities.
4. **Vacancies:**

- Vacancies shall be filled by appointment by the Parks and Recreation Advisory Board for the remainder of the unexpired term.
-

Article V: Meetings

1. **Frequency:**
 - The Tree Board shall meet quarterly, with additional meetings scheduled as necessary.
 - The date, time, and location of meetings shall be determined by the Chairperson.
 2. **Quorum:**
 - A majority of the members shall constitute a quorum for the transaction of business.
 3. **Decision-Making:**
 - Decisions shall be made by a majority vote of the members present at any duly called meeting.
 4. **Minutes:**
 - The Secretary shall maintain accurate minutes of all meetings, which shall be submitted to the Parks and Recreation Advisory Board for review.
-

Article VI: Responsibilities

1. **Advisory Responsibilities:**
 - Review and provide recommendations on tree-related policies, ordinances, and programs to the Parks and Recreation Advisory Board.
 - Assist in the development of a comprehensive tree management plan for the town.
 2. **Project Implementation:**
 - Plan and oversee tree planting projects in coordination with the Parks and Recreation Department.
 - Develop and distribute educational materials on tree care and urban forestry.
 3. **Annual Reporting:**
 - The Tree Board shall submit an annual report to the Parks and Recreation Advisory Board summarizing its activities, achievements, and recommendations.
-

Article VII: Amendments

This Charter may be amended by a majority vote of the Parks and Recreation Advisory Board upon the recommendation of the Tree Board. Proposed amendments must be submitted in writing and discussed at a regular meeting of the Tree Board prior to submission.

Article VIII: Dissolution

The Tree Board may be dissolved by a majority vote of the Parks and Recreation Advisory Board if it is determined that the Tree Board is no longer necessary or is not fulfilling its mission and objectives.

Adopted by the Parks and Recreation Advisory Board on [Date]

Approved by the Rolesville Town Council on [Date]