



Planning Board Meeting
April 22, 2024 - 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

MINUTES

PRESENT: Mike Moss, Chair
Steve Hill, Board Member
Jim Schwartz, Board Member
Erin Catlett, Deputy Town Attorney
Mike Elabarger, Asst. Planning Dir.
Tanner Hayslette, Planner I
Donnie Lawrence, Vice-Chair
Derek Versteegen, Board Member
April Sneed, Mayor Pro Tempore/Liaison
Meredith Gruber, Planning Director
Michele Raby, Planner II

ABSENT: Tisha Lowe, Board Member, Erol Ozan, Board Member

A. CALL TO ORDER

Chair Moss called the meeting to order at 7:00 p.m.

A.1. PLEDGE OF ALLEGIANCE

The Board collectively recited the Pledge of Allegiance.

A.2. INVOCATION

Chair Moss delivered the invocation.

A.3. Approval of March 25, 2024, meeting minutes.

Moved by Board Member Lawrence and Seconded by Board Member Hill. The motion to approve the minutes of March 25, 2024, was carried with a unanimous vote, 5 voted aye, 0 voted nay (5 voted, 2 absent being Board Members Lowe and Ozan)

B. COMMUNICATIONS

B.1. Planning Director's Report

a. Previous Planning Board Recommendations

There were two recent rezoning applications approved at the May 7th Town Board meeting.

b. Other Business

Planning Staff updated the Board on tracking townhomes and visualizing processes.

2. Town Attorney's Report

Deputy Town Attorney Catlett noted she is working on finalizing the Planning Board bylaws and rules of procedure.

B.3. Other Business

Downtown District- Proposal by Derek Versteegen

Mr. Versteegen spoke to the Board regarding a project he intends to bring to the Board of Commissioners.

Board member Hill announced he will step down from the Planning Board in May due to a residence relocation outside of the ETJ.

B.4. Adjournment

Vice-Chair Lawrence made a motion to adjourn and Seconded by Board Member Schwartz. The motion was carried by a unanimous (5-0, 2 absent being Board Member Lowe and Ozan) vote. The meeting was adjourned at 7:47 p.m.

Mike Moss, Planning Board Chair

Tanner Hayslette, Planner I