

**TOWN OF ROLESVILLE
WORK SESSION OF THE
TOWN BOARD**

May 15, 2018

MINUTES

PRESENT:

Frank Eagles, Mayor	Ronnie Currin, Mayor Pro Tem
Jacky Wilson, Commissioner	Sheilah Sutton, Commissioner
Paul Vilga, Commissioner	Michelle Young-Medley, Commissioner
Amy Stevens, Finance Officer	J. G. Ferguson, Parks & Recreation Director
David York, Town Attorney	Charles Penny, Interim Town Manager
Robin Peyton, Town Clerk	

APPROVAL OF THE AGENDA

Mayor Eagles called the work session to order and read the following statement:

I call the Town of Rolesville Board of Commissioner's Work Session to order. I would like to welcome our citizens and guests to the meeting. This meeting is designed as a work session for board members to receive, review and discuss information prepared by staff. Only staff and board members are allowed to speak during this meeting, without express special permission. I will remind citizens that there is an opportunity during the public comment period of each regular board meeting for questions and concerns and citizens are welcome to contact the Mayor or board at other times by phone or email. At this time, I will ask our Town Manager to proceed with the business at hand.

UTILITY CUSTOMER ASSISTANCE PROGRAM

Karen Ray, Assistant Director, City of Raleigh Public Utilities Department, gave a presentation on the UCAP program which provides assistance to customers experiencing difficulty paying their water and sewer bills. Funds are set aside for residents of the participating municipality and the board discussed potentially setting aside \$2,500 in the fall of 2018 for its residents. The matter is to be considered further during the June 5th town board meeting.

UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENT – R&PUD DENSITY INCREASE

Planning Director Danny Johnson went step-by-step through a PowerPoint presentation explaining the nature of and reasoning for the proposed text amendment which would increase the number of dwelling units per acre, potentially providing greater variety in housing options in Rolesville. Presentation included herein by reference. Matter referred to the Planning Board.

SPECIAL EVENT ORDINANCE REVISION

Interim Town Manager Charles Penny introduced proposed revisions to the Special Event Ordinance included in the Town Code. The revisions are proposed in order to lessen the number of processes going before the board that could be handled administratively. Staff to draft a policy on the serving of alcohol at events to address the language in the code which prevents alcohol on town property other than the community center. The policy will be presented to the board at a June meeting.

MILITARY BANNERS

Parks & Recreation Director J. G. Ferguson presented staff recommendations to the board on the proposed military banner program. Items of discussion included proposed costs, schedule and location of display and facilitation of the program. The matter is to be considered further at a later meeting.

OTHER BUSINESS

- The contract for demolition of 100 N. Main Street has been signed. A press release will be sent out to inform the citizens of Rolesville.
- SFA is the company recommended by staff to perform a feasibility study on the Frazier property. This recommendation comes after request for proposals and interviews of company providing submittals. Phase I is a market study to determine interest in the property as a sports complex. Phase II is the economic impact of a sports complex on our area and cost estimates for building. Phase I has a project cost of \$7,500.00 plus expenses.

- Charles Penny recommended that the town take over the annual fireworks event beginning in July 2019.

CLOSED SESSION

Moved by Commissioner Vilga to enter into closed session pursuant to N.C.G.S. 143-318.11(a)(5) to give instructions to the town attorney regarding a potential real estate transaction; seconded by Commissioner Wilson. Motion carried by unanimous vote.

RETURN TO OPEN SESSION


Moved by Commissioner Wilson to return to open session; seconded by Commissioner Sutton. Motion carried by unanimous vote.

ADJOURNMENT

Moved by Commissioner Wilson to adjournment the meeting; seconded by Commissioner Vilga. Motion carried by unanimous vote. Meeting adjourned at 7:40 p.m.


C. Frank Eagles, Mayor

ATTEST:


Robin E. Peyton, Town Clerk

