

**TOWN OF ROLESVILLE
REGULAR MEETING OF THE
TOWN BOARD**

December 7, 2015

MINUTES

PRESENT:

Frank Eagles, Mayor	Frank Hodge, Mayor Pro Tem
Gil Hartis, Commissioner	Shannon Whitley, Commissioner
Ronnie Currin, Commissioner	Bryan Hicks, Town Manager
JG Ferguson, Parks & Rec Director	Bobby Langston, Police Chief
Orlando Soto, Police Captain	David York, Town Attorney
Robin Reif, Town Clerk	

CALL TO ORDER

Mayor Frank Eagles called the meeting to order and led the pledge of allegiance. Army Veteran Carlton Sutton led the invocation. Mr. Sutton is the husband of incoming Commissioner Sheilah Sutton and served 22 years in the United States Army in field artillery and tanks, retiring as an Army Recruiter in 2004.

SWEARING IN AND OATHS OF OFFICE

Surrounded by their friends, family and chosen witnesses, the following were sworn in to their respective offices by Judge Margaret Eagles, cousin of the Mayor:

C. Frank Eagles, Mayor, Town of Rolesville

Michelle Young -Medley, Commissioner, Town of Rolesville

Sheilah Sutton, Commissioner, Town of Rolesville

Following the swearing in ceremony, the new Commissioners took their seats at the dais.

APPROVAL OF THE AGENDA

Mayor Eagles asked for approval of the December 7, 2015 meeting agenda with the clarification that item #15 Case TA15-11 Update of the Town Code involving smoke free environments, is not required to be, was not advertised as, and is not being held as a public hearing. Upon a motion by Commissioner Whitaker; second by Commissioner Currin, the December 7, 2015 meeting agenda, with noted clarification, was approved by unanimous vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Eagles called for the approval of the consent agenda consisting of the following:

1. Approval of the minutes for the November 2, 2015 meeting
2. Approval of the minutes for the November 17, 2015 meeting
3. Contracts for services with Parks & Recreation Department (using template contracts approved by the Town Attorney)
 - A. Dance
 - B. Youth Yoga
 - C. Drawing
 - D. Youth Art
 - E. Tai Chi
 - F. Guitar
 - G. Adult Yoga
 - H. Wood Carving
 - I. Zumba
 - J. K-9 Training
 - K. Summer Movies
 - L. Senior Dance
 - M. Senior Dance Band
 - N. Summer Concert Band (1)
 - O. Summer Concert Band (2)
 - P. Summer Concert Band (3)

On a motion by Commissioner Currin, second by Commissioner Whitaker, the approval of the consent agenda carried by unanimous vote.

ITEM # _____

PUBLIC COMMENTS

Jessica Holmes, Wake County Commissioner spoke regarding Mayor Eagle’s bi-partisan leadership and acknowledged the historic moment of Rolesville’s election of African American leadership. Commissioner Holmes thanked the Town Board calling it a pleasure to work with. Ms. Holmes called Mayor Frank Eagles a strong advocate for Rolesville at the Wake County Board of Commissioners meetings and presented both the Mayor and the board members with gifts.

Mayor Eagles stated that Commissioner Holmes has been a strong representative for Rolesville.

REGULAR AGENDA

Nomination, election, and swearing in of Mayor Pro Tempore

Mayor Eagles opened nominations for Mayor Pro Tempore. Commissioner Hodge read from G.S. §160A-70 and moved to nominate Commissioner Ron Currin as Mayor Pro Tempore. There being no other nominations, Commissioner Whitaker moved to approve Commissioner Ron Currin as the Mayor Pro Tempore for the 2016/2017 term. The motion was seconded by Commissioner Sutton and carried by unanimous vote.

Newly approved Mayor Pro Tempore Currin was sworn in by Judge Margaret Eagles and gave his thanks to the board for the honor and to Commissioner Frank Hodge for his work as the previous Mayor Pro Tempore for the last two years during a time when much was required to reach multiple goals.

Chamber of Commerce Report

Sherwood Bobbitt was present to give a report on the recent Christmas parade. Mr. Bobbitt congratulated the Mayor and new Commissioners. Mr. Bobbitt reported on the new Chamber of Commerce Board members and spoke to Jenny Rowe’s December 31st retirement after thirteen years as President. Ms. Rowe is to be replaced by Ms. April Snead January 1st. Ms. Snead briefly introduced herself. Mr. Bobbitt then provided a report on the following:

- Board retreat
- New incoming members
- Joint partnerships
- Friday 6:30-8:00 after hours sponsored by Privette Insurance, Lennar Homes and the Rolesville Buzz to be held at Cedar Lakes.

Presentation by North Carolina District 18 Senator Chad Barefoot

Senator Barefoot reported on the following items regarding the 2015 Legislative Session:

- Congratulations to those sworn in
- Big picture presentation on what has been going on in NC since the recession.
- Taxes: and Corporate Income Tax Rate. NC 24th largest economy.
- NC spent money and saved money.
- Teachers pay

The Senator then fielded questions from the board members.

Presentation by Mr. Marcus Kinrade (Director of the Wake County Revenue Department)

Mr. Kinrade provided a report on the following:

- 2016 Reappraisal results
- The appraisal process
- 8-year reappraisal cycle
- Laws requiring reappraisal schedule
- Cost comparison

Director Kinrade then fielded questions from board members and members of the public.

Presentation by Mr. Michael Bailey regarding archeological finds from around the community

Mr. Bailey thanked the board for permission and special use permit given to use a metal detector on the Main Street Park for the study and preservation of Rolesville's rich history as the second oldest town in Wake County. Mr. Bailey reported on his success in finding the following:

- 1897 Indian Head cent
- Cut matron head 100% copper coin
- Cotton gin condenser wheel
- Fired 69 caliber three-ringed bullet dating back to the civil war, among several other civil war bullets found
- Harmonica reed
- Suspenders buckle dating back to 1890 which was manufactured in Shirley, Massachusetts.
- Musket butt-plate
- Silver-plated horse bridle rosette
- 1800s ornate brass buttons

Mr. Bailey stated that things are moving forward for the Rolesville history room.

Discussion and consideration of updates to the Town of Rolesville Personnel Manual

Town Manager Bryan Hicks provided a briefing of the personnel manual changes presented for review in several options.

Discussion was held on consideration of a broader approach to harassment, selection of Option B which is predominantly based on the Town of Hillsborough's policy, as well as vendors being covered under the provisions in contract language pursuant to harassment.

Moved by Commission Sutton to approve the resolution adopting the Town of Rolesville Personnel Manual revisions as originally presented on November 17 with proposed edits made today and accepting Option B; seconded by Mayor Pro Tem Currin. Motion carried by unanimous vote.

Public Hearing TA15-11 to update the Town Code involving smoke free environments

Town Manager Bryan Hicks provided an overview of the proposed revisions to the Town Code in reference to smoke free environments to include a definition of vapor products. The proposed changes are prompted by recent actions by the Wake County Human Services Board and Wake County Board of Commissioners.

Moved by Commissioner Whitaker to approve the changes to the Town Code involving smoke free environments; seconded by Commissioner Sutton. Motion received a unanimous vote.

Discussion of the Mayor's Committee Appointments

Following individual discussions with each Commissioner, Mayor Eagles assigned Commissioners to those committees outlined in the agenda packet as agenda item #16. Moved by Commissioner Currin; second by Commissioner Whitaker to endorse the Mayor's committee appointments. Motion received a unanimous vote.

For the purpose of saving time, Mayor Eagles announced that there would be no Department Head reports but had Police Chief Bobby Langston report briefly on a recent grant award regarding a new position created for a Community Resource Officer. The position is to be filled by Larry Franklin beginning January 9, 2016.

Consideration of the 2016 meeting dates

Town Manager Bryan Hicks presented the proposed list of Town Board meeting dates for the 2016 calendar year to include the list of office closures.

Moved by Commissioner Sutton to approve the proposed list of meeting dates for the 2016 calendar year and the list of Town Hall office closures as consistent with the governmental offices of North Carolina; seconded by Commissioner Whitaker. Motion carried by unanimous vote.