



Board of Commissioners
Regular Meeting
May 1, 2018 // 7:00 p.m.
Council Chambers
502 Southtown Circle. Rolesville. NC 27571

AGENDA

A. CALL TO ORDER BY THE MAYOR

1. Pledge of Allegiance
2. Invocation – Commissioner Michelle Medley
3. Approval of Agenda
4. Consent Agenda: *All items on the Consent Agenda are considered routine and may be enacted by one motion. If a Town Commissioner requests discussion on an item, the item will be removed from the “consent agenda” and considered separately.*
 - a. Approval of the Minutes of April 3, 2018 Regular Meeting [View](#)
 - b. Approval of the Minutes of the April 17, 2018 Work Session [View](#)
 - c. Arbor Day Proclamation [View](#)
5. Public Comments: *Comments from the public will be received at this time on items that are not scheduled on the agenda as a public hearing. A signup sheet, for those who wish to speak during the public comment period, is located in the front of the room. Speaking time may be limited to three (3) minutes at the discretion of the Mayor and/or Governing Board.*

Chamber of Commerce Report – to be provided in person

B. BOARD ACTION

General Statutes require the holding of public hearings prior to enactment of some ordinances or resolutions. Public hearings are held in order that the public may have opportunity to be heard. The order in which public hearings are conducted is as follows: Opening of the Public Hearing // Introduction by staff // Comments from public // Closing of the Public Hearing

1. **Public Hearing on Case A18-01:** WFINV, LLC, request for a Voluntary Annexation into the Town of Rolesville for three parcels with a combined total 64.721 acres located on NC Highway 98. [View](#)

Recommended Action: Approval of the Voluntary Annexation request.

2. **Public Hearing on Case SUP17-02:** Elizabeth Heights Subdivision, request for a Special Use Permit Amendment on 82.399 acres at 1205 Averette Road proposed for 89 single family residential lots and 98 townhome units. [View](#)

Recommended Action: Approve the Special Use Permit for the Elizabeth Heights PUD Master Plan with the submitted conditions offered with the permit application.

3. Call for three (3) public hearings for June 5, 2018 Town Board Regular Meeting

Interoffice Memorandum involving: [View](#)

- Case MA18-01: Chandler’s Ridge – Zoning Map Amendment
- Case MA18-02: Thales Academy – Zoning Map Amendment
- Case SUP18-01: Thales Academy, PUD Master Plan

Recommended Action: Motion to approve the scheduling of three (3) public hearings for the June 5, 2018 involving Case MA18-01 // MA18-02 // SUP18-01

4. Rolesville Chamber of Commerce Memorandum of Understanding for FY18/19
 - a. Town Manager recommendations memo [View](#)
 - b. Memo from staff outlining request [View](#)
 - c. Memorandum of Understanding [View](#)

Recommended Action: Motion to approve the memorandum of understanding with the Rolesville Chamber of Commerce for FY18-19

5. Updates to Personnel Policy
 - a. Town Manager recommendations memo [View](#)
 - b. Memo from staff outlining request [View](#)

Recommended Action: Motion to approve the resolution revising certain sections of the Personnel Policy

C. COMMUNICATIONS

1. Communications from the Mayor
2. Communications from Town Board Members
3. Communications from the Town Manager
4. Communications from the Town Attorney

D. CLOSED SESSION

E. ADJOURN