

**TOWN OF ROLESVILLE
REGULAR MEETING OF THE
TOWN BOARD**

April 18, 2017

MINUTES

PRESENT:

Frank Eagles, Mayor	Ronnie Currin, Mayor Pro Tem
Frank Hodge, Commissioner	Sheilah Sutton, Commissioner
Betty Whitaker, Commissioner	Michelle Young-Medley, Commissioner
Bryan Hicks, Town Manager	Orlando Soto, Police Captain
David York, Town Attorney	Roy Holloway, Police
J. G. Ferguson, P & R Director	Danny Johnson, Planning Director
Jenny Mizelle, Economic Development Consultant	

CALL TO ORDER

Mayor Frank Eagles called the meeting to order and led the pledge of allegiance. Commissioner Sutton gave the invocation.

APPROVAL OF THE AGENDA

Mayor Eagles called for approval of the April 18, 2017 meeting agenda. Upon a motion by Commissioner Whitaker and second by Commissioner Hodge, the April 18, 2017 agenda was approved by unanimous vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Eagles called for the approval of the consent agenda consisting of the following and with the addition of the Kalas Annexation Ordinance:

2. Proclamation recognizing Arbor Day in Rolesville
3. Approval of ILA with Wake County to continue building inspection services for WCPSS projects.
4. Kalas Annexation Ordinance

Upon a motion by Commissioner Hodge and second by Commissioner Whitaker, the revised consent agenda of the April 18, 2017 meeting was approved by unanimous vote.

PUBLIC COMMENTS

Dhedra Lassiter, Rolesville High School Principal

Ms. Lassiter provided important updates, reading through a distributed list that contained positive events occurring at the school this past year. Ms. Lassiter stated her belief that what you reinforce is what gets repeated and reported that she wants to change the culture and to have students have a sense of pride and belief in their high school.

Sheri Williams, PTSA President

Ms. Williams spoke regarding being pleased with the education her two children are receiving at Rolesville High School after having been in charter schools. Ms. Williams explained how to get to PTSA and stated she has seen both the school and the PTSA grow. Ms. Williams talked about sport achievements and “push positive”.

Sydni Williams, Student at Rolesville High School

Talked about the transition to Rolesville High School as a freshman from a charter school. Has been involved in many clubs and set traditions.

Oluchi Chukwunyere, Student at Rolesville High School

Oluchi was born in Nigeria. Here in Rolesville she has experienced good growth during her freshman to senior years at Rolesville High School. She has been involved academically and athletically. She helped co-found clubs and has loved the community involvement.

NEW BUSINESS

Discussion of Case TA17-01 and MA17-03 involving the creation and assignment of the new Commercial Highway (CH and CH-W) zoning districts.

Planning Director Danny Johnson provided an overview of the cases before the board for discussion, as well as the upcoming map amendment, special use permit and annexation request requiring a call for hearing by the board.

Moved by Mayor Pro Tem Currin and second by Commissioner Hodge, to schedule public hearings for cases A17-02, MA17-03, TA17-01, and SUP17-01 for May 2, 2017. Motion carried by unanimous vote.

Discussion regarding the civil engineering of the critical infrastructure within the Town Center Complex
Mayor Pro Tem Currin provided an explanation of the bid process taken. Town Manager Bryan Hicks summarized.

Mr. John Frazier, Principle with FLM Engineering introduced himself and identified some local projects done by the firm (residential subdivision, commercial developments and charter schools).

Moved by Mayor Pro Tem Currin, second by Commissioner Sutton, to accept the 3/17/17 bid by FLM Engineering and direct the Town Attorney and staff to enter into a contract so as to perform the civil engineering as proposed for the Town Center Complex. Motion carried by unanimous vote.

Discussion regarding the architectural design of the Police Department facility within the Town Center Complex
Town Manager Bryan Hicks provided an overview prior to discussion on the architectural design of the proposed Police Department within the Town Center Complex. Mr. Bill Dougherty, Chairman of the Police Department Facility Subcommittee joined in order to explain the process the Police Department Facility Subcommittee and the Steering Committee followed in order to make their recommendation.

Commissioner Medley questioned why the bids were so high and not many bids were received. Town Manager Bryan Hicks went over attachments 7.3 and 7.4 of the agenda packet which outlined the RFQ process.

Mr. Hicks explained the meeting he and Finance Officer Amy Stevens had with the Local Government Commission (LGC) on Thursday, April 13th in order to explain the search for property for a recreational facility, the engineering for the proposed Police Department and the architectural design of the proposed Town Center Complex. The following was discussed:

- Ability to use recreation impact fees to fund the potential property purchase and facility construction payments.
- Civil engineering cost of the proposed police facility was for design and not construction and a small percentage of the overall budget for the design for the police department facility.
- Architectural design of the proposed police department facility is roughly \$6M based upon designs produced by Stewart, Cooper and Allen back in September. The LGC staff was concerned that the town's current tax base could not support the payment on such a facility (\$600k annual payment per current percentages).
- The LGC encouraged wrapping the design and construction of a building into one application when submitting to them.
- They recommended that we present a rationale stream of revenue, not focused on residential development.
- They recommended that, prior to submitting an application, the town work with a third-party financial advisor to look at short, immediate and long-term goals in the financial vision of the town, as well as different growth models. The town was encouraged to do this periodically. The LGC did not close the door on the project but again, encouraged the town to talk to a financial advisor. Mr. Hicks is looking into the cost and time commitment for meeting this request.

Moved by Commissioner Hodge, second by Commissioner Medley, to accept the recommendation of the Police Department Facility Subcommittee, and continue working on preparing for such a building and direct staff to research cost and timelines for a Financial Advisory Plan, as required by the LGC, and return back with options within the next 30 days. Motion carried by unanimous vote.

Discussion of the Town of Rolesville's 2017-2018 Strategic Goals

Town Manager Bryan Hicks explained how the list of strategic goals was put together following the 3/21 town board meeting.

Moved by Commissioner r Hodge, second by Mayor Pro Tem Currin to adopt the strategic goals and action plan for the 2017/2018 fiscal year as presented in item 8.1 of the April 18, 2017 Town Board meeting. Motion carried by unanimous vote.

Consideration of the draft agenda for the Town Board meeting on May 2, 2017

An historical preservation proclamation was added to the May 2, 2017 agenda. Item #13 was revised to read March 16, 2017.

OTHER BUSINESS

Mayor Pro Tem Currin distributed a document containing information on recreation reserve funds, current negotiated price for land, as well as potential financing options. Document included herein by reference. Discussion followed.

CLOSED SESSION

Moved by Commissioner Hodge to enter in to closed session pursuant to NCGS 143-318.11(a)(3) to consult with the town attorney in order to preserve attorney-client privilege and to give instructions to the town attorney concerning the handling of a potential claim or claims concerning the police department, and pursuant to NCGS 143-318.11(a)(5) to give instructions to the town attorney concerning a potential real estate acquisition; seconded by Commissioner Hodge. Motion carried by unanimous vote. The Board entered closed session at 9:15 p.m.

RETURN TO OPEN SESSION

Upon a motion by Commissioner Sutton, seconded by Commissioner Hodge, the board voted unanimously to return to open session and did so at 10:17 p.m.

ADJOURNMENT

Upon a motion by Commissioner Sutton, second by Commissioner Medley, the meeting was adjourned by unanimous vote at 10:17 p.m.

C. Frank Eagles, Mayor

ATTEST:

Robin E. Reif, Town Clerk

[SEAL]