

**TOWN OF ROLESVILLE
REGULAR MEETING OF THE
TOWN BOARD**

February 7, 2017

MINUTES

PRESENT:	Frank Eagles, Mayor	Ronnie Currin, Mayor Pro Tem
	Betty Whitaker, Commissioner	Michelle Young-Medley, Commissioner
	Sheilah Sutton, Commissioner	Bryan Hicks, Town Manager
	Bobby Langston, Police Chief	J G. Ferguson, P & R Director
	Danny Johnson, Planning Director	David York, Town Attorney
	Robin Reif, Town Clerk	

Mayor Eagles announced that Commissioner Frank Hodge would be joining the meeting via conference call.

CALL TO ORDER

Mayor Frank Eagles called the meeting to order and led the pledge of allegiance. Commissioner Sutton gave the invocation.

APPROVAL OF THE AGENDA

Mayor Eagles asked for approval of the February 7, 2017 meeting agenda. Moved by Commissioner Whitaker to approve the February 7, 2017 agenda; seconded by Commissioner Sutton. Motion carried by unanimous vote.

APPROVAL OF THE CONSENT AGENDA

Mayor Eagles called for the approval of the consent agenda consisting of the following:

1. Approval of the minutes for the January 3, 2017 meeting
2. Approval of the minutes for the January 17, 2017 meeting
3. Proclamation recognizing February as Black History Month
4. Contract for services with Granite Falls Swim Club for exercise equipment
5. Budget ordinance for amendment for FY16-17

Moved by Mayor Pro Tem Currin to approve the consent agenda of the February 7, 2017 meeting; seconded by Commissioner Whitaker. Motion carried by unanimous vote.

PUBLIC COMMENTS

Mayor Eagles recognized Ms. Alma Roberts, member of Chi Ro Omega a chapter of AKA. Rolesville is a service area the sorority who has done many beneficial things in the community.

Town Manager Bryan Hicks introduced New Planning Director, Danny Johnson. Mr. Johnson began his employ with the Town of Rolesville on Monday, January 30th, following the resignation of Mr. Thomas Lloyd.

NEW BUSINESS

Chamber of Commerce Report

Mayor Eagles read the chamber report in the absence of April Snead, Director. Ms. Snead was receiving a leadership award therefore could not be present.

- March 23rd the annual chamber dinner will be held at Town Hall. Jason Brown, Former NFL player turned tobacco farmer is to speak.
- Working collaboratively with Jenny Mizelle to bring commercial visitors to Rolesville.
- New website being finalized
- Chamber Master is being utilized to better serve members.

Public Hearing (legislative) for Case A17-01

Open Public Hearing

Mayor Eagles opened the public hearing at 7:06 p.m.

Introduction by Staff

Town Manager Bryan Hicks introduced the public hearing for Case A17-01: A voluntary annexation petition for 0.54 acres at the Corner of Granite Falls Boulevard and Grand Rock Way.

Comment from Applicant

NONE

Comment from Public in Favor

NONE

Comments from Public in Opposition

NONE

Rebuttal from Applicant

NONE

Close Public Hearing

There being no one remaining to speak, Mayor Eagles closed the public hearing on Case A17-01 at 7:07 p.m.

Moved by Commissioner Whitaker, involving Case A17-01, to approve the voluntary petition for annexation; seconded by Commissioner Medley. Motion carried by unanimous vote.

Public Hearing (legislative) for Case TA17-02

Open Public Hearing

Mayor Eagles opened the public hearing at 7:08 p.m.

Introduction by Staff

Town Manager Bryan Hicks introduced the public hearing for Case TA17-02: An amendment to Town Code 71.05 regarding parking.

Comment from Applicant

As applicant, Chief Langston took questions from the board members.

Comment from Public in Favor

Chief Langston referenced an email received by the Town Clerk from a citizen supporting the amendment. Email incorporated herein by reference.

Comments from Public in Opposition

NONE

Rebuttal from Applicant

NONE

Close Public Hearing

There being no one remaining to speak, Mayor Eagles closed the public hearing on Case TA17-02 at 7:15 p.m.

Moved by Commissioner Sutton, involving Case TA17-02, to approve the proposed text amendment to Town Code 71.05; seconded by Commissioner Whitaker. Motion carried by unanimous vote.

Presentation and Update Regarding the Town of Rolesville Economic Development Initiatives

Jenny Mizelle, Economic Development Consultant provided the following review at the mid-point of her nine-month contract.

- The contract scope of services was reviewed.
- Ms. Mizelle shared her observations of the town thus far.
- Ms. Mizelle provided the board with some statistics.
- Ms. Mizelle provided the suggested next steps.

Update Regarding the Town Center Complex

Town Manager Bryan Hicks provided the following information:

A Steering Committee meeting was held.

- The Police Department was asked to put together an RFQ for architectural services.
- RFP generated for civil engineering services for loop driveway and pad (due 2/17).
- Appraisal on value of land should be back this week.
- Next steering committee meeting in March.

Discussion Regarding the 2017 Mayor and Board of Commissioner's Annual Workshop

Town Manager Bryan Hicks provided the following:

- Department heads have started working on the budget and items are due back 2/24.
- Proposing a meeting be held in March and be held as a special work session.
- Budget draft to be presented at the first board meeting in May.

The board decided that the second board meeting in March (3/21) is to be the budget workshop meeting. The meeting is to start at 6:00 p.m. with meal provided. The prioritization/goals for the budget (to include Capital Improvement Project – CIP items) are to be the only agenda item. No facilitator needed.

Consideration of the Draft Agenda for the Town Board Meeting on February 21, 2017

No changes.

Mayor and Town Commissioner's Committee Reports

Mayor Eagles had the Town Clerk read the Proclamation proclaiming February as Heart Health – Go Red for Women Month.

Moved by Commissioner Medley to adopt the proclamation; seconded by Commissioner Whitaker. Motion carried by unanimous vote

Commissioner Sutton read aloud the proclamation declaring February as Black History Month that was unanimously voted upon under the consent agenda.

- Sanford Creek Elementary's Pieces of Gold singing group will be performing at the Duke Energy Center for

Performing Arts during the month of March.

- Affordable housing for wake county program was presented at Wake County Commissioner's meeting.
- Rolesville High School Principal Deidre Lassiter met with the Mayor and stated that she is having a hard time recruiting teachers, as there is little work force housing in Rolesville.
- Commissioner Medley stated that she went to the Wake Up Wake County meeting and it was said there that when people hear affordable housing, they think section 8, which is not what is being talked about.
- Mayor Eagles reported that Rolesville is the only municipality in Wake County without a Habitat for Humanity house.

Staff and Consultant Reports

Mayor Pro Tem Currin

Being involved in the Triangle J Council of Governments has made him aware that the issue transportation must be tackled regionally. Mayor Pro Tem Currin also reported his appointment as the First Vice-Chairman of the Triangle J. COG on July 1.

Commissioner Sutton

Appearance committee has been doing some good work and will be coming before the board to present their ideas.

Commissioner Medley

Rolesville High School recently had several sports achieve championship status and this year 11 students (4 in the fall) have signed letters of intent with colleges. These students are to be recognized at the next town board meeting.

Planning Director J. G. Ferguson provided the following report

- The new Math/Science program had 11 participants.
- Basketball finishing up next Tuesday.
- Finished spring athletic registration and there are 472 participants for Baseball/Softball (45% residents) and 149 participants for Spring Soccer (65% residents).
- Events list was included in the board packet. Equipment swap is scheduled for February 25th here at Town Hall.

Police Chief Bobby Langston provided the following report

- Coffee with a Cop was held at Bojangles.
- Chat with the Chief was held the next day.
- Positive conversations were had with the public.
- Three Crashes and 140 vehicles stops were noted on the bypass.
- Officers are undergoing training.
- New female officer is to begin work on February 18th.
- DARE program successfully completed at Sanford Creek and Jones Dairy Elementary Schools.
- Draft of parade, pickets and group demonstration policy distributed to board members for their review and comment at a later date.

Finance Officer Amy Stevens provided the following report

- Update of Town finances distributed.
- Bulk of property taxes received.
- Expenditures were explained.
- Special appropriations (land purchases) and debt payments were identified as expenditures causing the numbers to be higher than normal.

Town Manager Bryan Hicks

Early voting on November 1st, 2nd, 3rd, 4th and 5th would cost Rolesville an estimated 11k. The total with the normal election included would be 21k. Mr. Hicks addressed the board asking for direction on how to proceed.

The board asked Mr. Hicks to check with the elections board on the feasibility of holding a Saturday/Sunday only early voting event.

Mr. Hicks attended the City of Raleigh Utility Advisory Meeting and learned that a district-wide study of utilities is being conducted in order to stay on top of sewage smells. Mr. Hicks expressed his desire to be proactive and stay ahead of any odor complaints.

The formerly proposed utility billing assistance program was participated in by Raleigh and Garner. The program was run through Wake County Human Services beginning January 5th. One hundred customers have been serviced to date. All were in Raleigh. It is expected that all funds will be depleted in March.

Discussions have been held with Mr. Mattingly regarding his 6 acres directly behind Town Hall that he is willing to sell to the Town if interested. The Town Attorney has outlined a plan. Modification of an existing special use permit issued around May would be necessary. Following that, a development agreement would need to be negotiated and established between Mr. Mattingly and the staff for the entire 26 acres that addresses modification of conditions of approval relative to the construction of Granite Falls Boulevard, paying fees in lieu, and dedicating the land to the town. The development agreement would supersede the special use permit. A legislative public hearing would be required.

The board directed staff to move forward on drafting a modified development agreement for presentation at a future public hearing. March 7th or 21st are proposed dates for the hearing.

CLOSED SESSION

Moved by Mayor Pro Tem Currin to enter in to closed session pursuant to N.C.G.S. 143-318.11(a)(7) to hear reports on an investigation into alleged criminal conduct; seconded by Commissioner Whitaker. Motion carried by unanimous vote. Board entered closed session at 8:54 p.m.

MOTION TO RETURN TO OPEN SESSION

Moved by Commissioner Whitaker to return to open session; seconded by Commissioner Sutton. Motion carried by unanimous vote. Board returned to open session at 9:34 p.m.

ADJOURNMENT

Upon a motion by Commissioner Whitaker, second by Commissioner Sutton, the meeting was adjourned by unanimous vote. The meeting adjourned at 9:49 p.m.

C. Frank Eagles, Mayor

ATTEST:

Robin E. Reif, Town Clerk

[SEAL]